How to Integrate New Business Software with Current IT Systems

If your company has decided to purchase new business software, there are some steps you can take to minimize any integration issues that might occur with your current IT systems. As with any addition to your organization, a little planning upfront can help to mitigate any problems down the road.

The first step to software integration is to gain an assurance from the new vendor that their software is compatible with your current IT systems. If your purchase is substantial, you should require a written guarantee.

The second step, and perhaps one of the most important, is the timing of the integration. The best time to add new software is during a slow period. Trying to integrate new software during a period when you know your company will be swamped with customer activity is not recommended. Before integration, employees who will use the new software should receive training and if necessary, your IT provider should complete any system storage or memory requirements in order to prepare your current IT systems for the new software addition.

Another critical step before integration is having your IT provider perform a backup of your current data before implementation of your new software. If any issues arise with the implementation, you need to know you have a good data backup to fall back on.

Once your new software is installed, those employees who will be working with the software can run some test cases to make sure the software is operating as expected. Some companies might decide to run their old and new software applications in tandem for a certain period of time to ensure all processes are running as expected. Other companies may choose to fully embrace the new software if it is performing as expected.

Hopefully your company will experience a smooth transition. If not, be sure to quickly review any issues with the vendor who can resolve them. If you have any further questions about software integration, please contact us.

Contact us at Combined Systems Technology to connect with a professional IT consultant today.

800-944-2966 / info@cstoncall.com

Combined Systems Technology

800-944-2966 515-270-5300

www.cstoncall.com   info@cstoncall.com